

Modesto Junior College
Automotive Technology
Autec 311

Notebook Specification

1. Classroom notebook

One, 1", three ring binder

- A. Notebook specification.
- B. Safety guide and rules, etc.
- C. Syllabus, daily schedule.
- D. Review questions from text. assignments are listed in the daily schedule. They are to be arranged in order.
- E. Diagrams, technical handouts.
- F. Job sheets (in order).

Each section should be separated by a tabbed page.

If the notebook is to be evaluated, it must follow the format listed above. Failure to follow these minimum specifications will result in a reduction of your notebook grade.

2. Laboratory notebook

One, three hole, report folder.

- A. Engine specifications (for shop engine).
- B. Engine disassembly and assembly instructions.

Insert report folder in front inside flap of classroom notebook before presentation for grading.